



This application, to be completed as per the instructions on Chambers’ website, shall be submitted to the Students Committee of Temple Chambers by email at [students@templechambers.com](mailto:students@templechambers.com):

- (i) no earlier than 1 February and no later than 15 March of the year in which the applicant intends to undertake a summer mini-pupillage; and
- (ii) no earlier than 1 August and no later than 15 September of the year (or preceding year) in which the applicant intends to undertake a winter mini-pupillage.

In the absence of exceptional circumstances, late applications will not be considered.

All parts of the application form must be completed. Do not attach any documents except official transcripts from universities, if any.

\* delete as appropriate

**INSERT RECENT PHOTOGRAPH HERE.**

Your recent photograph must comply with the following technical standards:

- File size: greater than 500kb and less than 5MB
- Dimensions: min. 1200 pixels high x 900 pixels wide; max. 1500 pixels high x 1125 pixels wide
- Aspect ratio: 4.3 (height: width)
- Use Adobe Reader DC or above to insert the recent photograph into the form.

**Part A – Personal details**

Full name in English (please use block capitals) \_\_\_\_\_

Full name in Chinese (if applicable) \_\_\_\_\_

Gender \_\_\_\_\_

Date of birth (DD/MM/YY) \_\_\_\_\_

Home address \_\_\_\_\_

Correspondence address (if different) \_\_\_\_\_

Telephone number \_\_\_\_\_

Email address \_\_\_\_\_

Languages (written and spoken) \_\_\_\_\_

**Part B – Education and academic results**

B1.          Secondary school(s)

Institution

Dates of attendance

## Mini-Pupillage Application Form

### B2. Tertiary education: non-law diploma(s) / undergraduate or postgraduate degree(s) / qualifications (if any)

This section is applicable **only** if you have obtained non-law diploma(s), degree(s) or qualification(s).

Institution	Degree / Diploma / Qualification	Dates of attendance	Overall result or classification	Breakdown of subjects and grades

### B3. Tertiary education: legal education or qualifications

Institution attended and/or being attended	Degree or qualification	Dates of attendance and year of attendance at time of application (if applicable) <i>(e.g. "currently Year 2 of 3" or "about to commence Year 3 of 3")</i>	Overall result or classification <i>For GPA scores, please specify out of what maximum GPA score (e.g. out of 4.0).</i>

### B4. Breakdown of subjects taken and grades during legal education or qualifications

If non-law subjects or modules are included, please state the law subjects first.

Subject	Grade <i>In respect of each law subject/module undertaken, please state grade achieved and year of award. For GPA scores, please specify out of what maximum GPA score (e.g. out of 4.0).</i>

|

**Part C – Scholarships, awards, prizes and other achievements during undergraduate and postgraduate studies**

Year of award	Awarding institution	Award

**Part D – Position(s) of responsibility during undergraduate and postgraduate studies**

Year	Institution	Position of responsibility

**Part E – Extra-curricular activities during undergraduate and postgraduate studies**

Year	Institution	Activity

## Mini-Pupillage Application Form

### Part F – Work experience (including placements at solicitors' firms or barristers' chambers)

Date	<b>Institution</b> <i>For mini-pupillages, please include name(s) of mini-pupilmaster(s) (if applicable).</i>	Nature of work

If you have already completed your legal studies at the time of application, please state your current or intended plans or pursuits.

### Part G – Mini-pupillage arrangements at Temple Chambers if an offer is made

Desired date(s) for mini-pupillage \_\_\_\_\_

Requested mini-pupilmaster(s) (if any) \_\_\_\_\_

Other mini-pupillages or placements undertaken or to be undertaken with solicitors' firms or barristers' chambers (if any)	Date(s)

Do you wish to undertake an assessed mini-pupillage<sup>#</sup>?                      Y / N \*

*\* Indication of interest in undertaking an assessed mini-pupillage does not guarantee that the same will be offered, but applicants interested in applying for pupillage at Temple Chambers in due course are encouraged to indicate an interest in undertaking an assessed mini-pupillage.*

### Part H – Reason(s) for applying

## Mini-Pupillage Application Form

Please state (in no more than 300 words) why you are interested in a career at the Bar and a mini-pupillage at Temple Chambers, and what qualities make you a suitable candidate.

### Personal information collection statement

1. You are obliged to provide the information requested in all other parts of this application form insofar as the requests apply to you. Failure to provide the information concerned may result in your application not being considered.
2. The personal information that is collected from you in this application form or in any subsequent interview (if any) or by any other means in connection with this application will be used for the purpose of assessing your suitability for a mini-pupillage with Temple Chambers.
3. As provided for in the Personal Data (Privacy) Ordinance (Cap. 486), you have rights of access to and correction of the personal data relating to you that are collected by means of this form and in the course of processing and considering your application herein.
4. If you wish to exercise such rights in relation to the personal data concerned, please make your request in writing addressed to the Students Committee, Temple Chambers, 16/F One Pacific Place, 88 Queensway, Hong Kong.

### Declaration

I confirm that the contents of this form are true. I also acknowledge that I have read and understood the Personal Information Collection Statement above.

Signed \_\_\_\_\_ Date:

You may append your signature using the digital signing function in Adobe XI (or above) or equivalent applications.